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ILFRACOMBE TOWN COUNCIL
MINUTES – 26 – 08
THE COUNCIL CHAMBERS, THE ILFRACOMBE CENTRE, DEVON, EX34 9QB

Minutes of the Planning and Environment Committee Meeting held at 7:00pm on
Monday 17TH August 2026

Members Present:

Cllrs: J Williams (Chair/Deputy Mayor), D Williams (Deputy Chair), M Fay (Mayor), G Coulter, G Schofield, N Basil.

Officers Present:

I Howard (Minute Taker), L Donovan (Proper Officer)

P2608 - 1. Welcome by Chair

Cllr J Williams welcomed the assembled.

P2608 - 2. To receive and consider for approval, apologies and reasons for absence.

None received.

P2608 - 3. To receive and record Declarations of Interest as per Localism Act 2011 Section 31.

None received.

P2608 - 4. Chair's discretion – for any matters or announcements for Information only.

None received.

P2608 - 5. Public participation

None received.

P2608 - 6. To adopt minutes of Planning meeting held 20th July 2026 and to note matters arising.

Motion to adopt the minutes was proposed by Cllr D Williams and seconded by Cllr G Coulter, with all members in favour.

P2608 - 7. To determine which items, if any, of the agenda should be taken with the public excluded – Public Bodies (Admission to Meetings) Act 1960, Section 1, Paragraph 2

No items to be taken with the public excluded.

P2608 - 8. To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this agenda will be considered (Appendix I – to be circulated)

Application Number	Applicant	Detail	End of consultation	Comments

81698	Jenny Tippetts	Installation of an ATM, internally illuminated ATM signage, and reinstatement manifestation - 23 High Street Ilfracombe Devon EX34 9DA	26/08/2026	
Discussion: No concerns were raised with this application. Recommendation: Support. Motion to support this application was proposed by Cllr D Williams, seconded by Cllr Schofield with all in favour.				
81699	Jenny Tippetts	Siting of internally illuminated ATM signage - 23 High Street Ilfracombe Devon EX34 9DA	26/08/2026	
Discussion: No concerns were raised with this application. Recommendation: Support. Motion to support this application was proposed by Cllr D Williams, seconded by Cllr Schofield with all in favour.				
81952	Joanna Payne	Creation of Parking area - 11 Chambercombe Park Terrace Chambercombe Park Road Ilfracombe Devon EX34 9QW	04/09/2026	
Discussion: Members had no issues with this application. Recommendation: Support. Motion to support this application was proposed by Cllr Schofield, seconded by Cllr Basil with all in favour.				
82059	Barbara Clarke	Change of use and conversion of 2nd & 3rd floor offices to 1no. residential maisonette - 97 High Street Ilfracombe Devon EX34 9NH	04/09/2026	
Discussion: No concerns were raised with this application. Recommendation: Support. Motion to support this application was proposed by Cllr D Williams, seconded by Cllr Coulter with all in favour.				
82042	Mr & Mrs Swinton	Extensions to dwelling to include a balcony together with internal and external alterations - Seerose St Brannocks Park Road Ilfracombe Devon EX34 8HX	04/09/2026	
Discussion: Members found no issues with this application. Recommendation: Support.				

Motion to support this application was proposed by Cllr Schofield, seconded by Cllr D Williams with all in favour.				
82065	N Theobald	Erection of a forestry building - Long Meadow Lee Ilfracombe Devon EX34 8LW	08/09/2026	
Discussion: Members supported the application while noting the concerns raised by the LLRA. Recommendation: Support. Motion to support this application was proposed by Cllr Basil, seconded by Cllr D Williams with all in favour.				
81986	Poltair Homes	Approval of details in respect of discharge of condition 5 (CEMP), 8 (Site Waste Management Plan), 9 (WSI) and 21 (Construction Phasing Plan) attached to planning permission 75724 Erection of residential development of 46 dwellings together with associated infrastructure - Land to the east of Worth Road Ilfracombe	06/08/2026	To note only
Discussion: This application was noted by members.				
81992	Haines	Notification of works to trees in a conservation area in respect of reduction of end weight from selective limbs and lateral spread on south-west quadrant 1x Monterey Pine (T1) - 2 Torrs Walk Avenue Ilfracombe Devon EX34 8AU	N/A	To note only
Discussion: This application was noted by members.				
82030	Rowe	Notification of works to trees in a conservation area in respect of reduction to height and lateral spread to the South 1 x Scots Pine (T1) and crown reduction to previous pruning points group of 4 x Sycamores (G1) - The Firs Torrs Walk Avenue Ilfracombe Devon EX34 8AU	N/A	To note only

Discussion: This application was noted by members.				
81889	Nick Pullen	Approval of details in respect of part discharge of condition 3 (BGP/LEMP) attached to planning permission 78594 (conversion of one dwelling to form two dwellings together with associated works) - Elms Court Torrs Park Ilfracombe Devon EX34 8BA	28/08/2026	To note only
Discussion: This application was noted by members.				

P2608 - 9. NDC Decisions – See Planning Notes – Read out.

P2608 - 10. Correspondence – None received.

P2608 - 11. Chairs Discretion – for information only – None received.

The meeting was declared closed at 19:17hrs, the next Planning Committee Meeting will take place Monday 21st September 2026 at 19:00hrs in the Council Chambers.

Cllr J Williams
Chair / Deputy Chair
Ilfracombe Town Council

17/08/2026