



44 High Street
Ilfracombe
EX34 9QB
Tel: 01271 855300

To Councillors, M Fay (Chair/Mayor), J Williams (Deputy Mayor), B Gear, G Coulter, T Elliott, G Schofield, P Crabb, D Turton, D Williams, M Newland, T Huggins, T Ebert, N Basil, J Quinn, J Irwin.

You are hereby summoned to attend the **Ilfracombe Town Council Meeting** to be held on **8th June 2026 at 19:00** at **Council Chambers, The Ilfracombe Centre, 44 High Street, Ilfracombe** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend. Recording, photographs and filming – In accordance with the Openness of Local Government Bodies Regulations 2014 the press or public may audio-record, photograph or film meetings. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting.

This meeting will be streamed and recorded live via Zoom. All guidance relating to this can be found in our Live Streaming and Recording of Public Council Meetings Policy available on our website. The meeting will be opened with prayers. Anyone not wishing to join during this period can request to be shown to the 'waiting room' and join the meeting directly afterwards.

Laura Donovan
Proper Officer
clerk@ilfracombetowncouncil.gov.uk

3rd June 2026

AGENDA

- 1. Welcome by Chair**
- 2. To receive and consider for approval, apologies and reasons for absence.**
- 3. To receive and record Declarations of Interest** as per Localism Act 2011 Section 31.
- 4. Chair's discretion** – for any matters or announcements for Information only.
- 5. Public participation** – As per Standing Order 3 (e-i), members of the public are permitted to make representations, ask questions and give evidence in relation to any business relating to the Town Council. The period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.

6. **To determine which items, if any, of the agenda should be taken with the public excluded** – Public Bodies (Admission to Meetings) Act 1960, Section 1, Paragraph 2.
7. **To adopt minutes of Full Council Meeting held 11th May 2026** and to note matters, updates and actions arising.
8. **Minutes of Staffing Committee meeting (to note and approve recommendations)** – 18th May 2026 - Cllr M Fay
9. **Minutes of Planning Committee meeting (to note and approve recommendations)** – 18th May 2026 - Cllr J Williams
10. **Minutes of Finance and General Purposes Committee meeting (to note and approve recommendations)** – 25th May 2026 - Cllr T Huggins
 - 10.1. **F2605 – 9.3. To review and agree for recommendation to Full Council the updated Year-end Financial Statement – Report ITC 26036(updated)** – Motion agree the above recommendation was proposed by Cllr Huggins, seconded by Cllr Coulter with all in favour.
 - 10.2. **F2605 – 9.4. To review and agree for recommendation to Full Council the Updated Draft Submission for AGAR – Report ITC 26037(updated)** – Motion agree the above recommendation was proposed by Cllr Huggins, seconded by Cllr Gear with all in favour.
 - 10.3. **F2605 – 9.5. To review and agree for recommendation to Full Council the 26/27 Reserves Portfolio and recommendations – Report ITC 26044** – Motion to agree the above recommendations was proposed by Cllr Huggins, seconded by Cllr Quinn with all in favour.
 - 10.4. **F2605 – 9.6. To review and agree for recommendation to Full Council the continuation of the Merseyside Fire Services loan for 2026/27** – Motion to agree the above recommendations was proposed by Cllr Huggins, seconded by Cllr Quinn with all in favour.
 - 10.5. **F2605 – 10.4. To review and approve recommendations in relation to Public Toilet Door as per Report ITC 26047** – Motion to approve the above recommendations related to the report was proposed by Cllr Huggins, seconded by Cllr Quinn with all in favour.
11. **ITC 26049 – Proper Officer Report**
 - 11.1. To agree Councillor Champion roles for 2026/27
 - 11.2. To consider reinstatement of flag poles & flags on The Ilfracombe Centre
 - 11.3. To agree a Solar Panel working group
 - 11.4. To agree to Option 1 or 2 for replacement of laptops
12. **ITC 26050 – Responsible Finance Officer Report**
 - 12.1. To review and agree current accounting status
 - 12.2. To review and agree invoices for payment
 - 12.3. To review and agree bank signatories for 26-27
 - 12.4. To review and agree Direct Debits and Standing Orders for 26-27
13. **ITC 26051 – Programme Manager Report** – including One Ilfracombe update

14. To receive reports/proposals from Ilfracombe Town Councillors

14.1. ITC 26052 – Cllr T Elliott report - Parking issues for residents of Ilfracombe

15. To receive reports from County and District Councillors

16. To receive reports from Working Groups and Councillor Champions

16.1. ITC 26053 – Youth Champion Report – Cllr D Williams

17. IRB update

18. To receive correspondence/licenses/notices

18.1. PCC response – To review and agree a response.

18.2. Youth Worker request for support – To review and agree a response.

19. Chairs Discretion – for information only