



Ilfracombe Town Council

F&GP Meeting – Monday 27th April 2026 at 7.00 pm

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44 High Street
Ilfracombe
EX34 9QB
Tel: 01271 855300

To Councillors, T Huggins (Chair), J Quinn (Deputy Chair), D Turton, G Coulter, B Gear, P Crabb, J Irwin, N Basil as well as M Fay (Mayor) or J Williams (Deputy Mayor)

You are hereby summoned to attend the **Finance and General Purposes Committee Meeting** to be held on **27th April 2026** at **19:00** at **Council Chambers, The Ilfracombe Centre, 44 High Street, Ilfracombe** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Laura Donovan
Proper Officer
clerk@ilfracombetowncouncil.gov.uk

22nd April 2026

AGENDA

1. **Welcome by Chair**
2. **To receive and consider for approval, apologies and reasons for absence.**
3. **To receive and record Declarations of Interest** as per Localism Act 2011 Section 31.
4. **Chair's discretion** – for any matters or announcements for Information only.
5. **Public participation** – As per Standing Order 3 (e-i), members of the public are permitted to make representations, ask questions and give evidence in relation to any business relating to the Town Council. The period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes.
6. **To adopt minutes of F&GP meeting held 23rd March 2026** and to note matters arising.
7. **To determine which items, if any, of the agenda should be taken with the public excluded** – Public Bodies (Admission to Meetings) Act 1960, Section 1, Paragraph 2.
8. **Finance and Audit – RFO Report ITC 26032**
 - 8.1. To approve and authorise Accounts and authorise by signature monthly bank reconciliations.
 - 8.2. To receive and approve items of expenditure including addendum submitted on the day.

8.3. **Report ITC 26033** – To approve the draft year-end financial accounts and statements for the year ended 2025-26 to be recommended to Full Council on 11th May 2026

9. **General Purposes**

9.1. Town Assets – **Report ITC 26034**

9.2. To consider recommendation as per Defibrillator Report – **ITC 26035**

9.3. To consider and agree parking arrangements for ITC staff and Councillors

9.4. Town Team Update – [via link](#)

9.5. Link Centre Update

10. **Correspondence**

11. **Chairs Discretion** – for information only



Ilfracombe Town Council

Finance & General Purposes Committee Meeting Monday 23rd March 2026 at 7:00 pm Venue – Council Chamber – The Ilfracombe Centre, High Street, Ilfracombe

Minutes of the Finance & General Purposes Meeting held at 7:00pm on
Monday 23rd March 2026

Members Present:

Cllrs: T Huggins (Chair), P Crabb, N Basil, B Gear, G Coulter

Officers Present:

C Coombs (Responsible Finance Officer), S Seatherton (Programme Manager),
L Donovan (Proper Officer) and I Howard (Minute Taker)

F2603 - 1. Welcome by Chair

Cllr Huggins welcomed the assembled.

F2603 - 2. Meeting Introduction

F2603 – 2.1. To receive and consider for approval, apologies for absence and reasons given – Apologies were received from Cllrs D Turton (work commitments), J Quinn (personal) and J Irwin (personal).

F2603 – 2.2. To note any declarations of interest – None received.

F2603 – 2.3. Chair’s discretion for any matters or announcements for Information Only – None received.

F2603 – 2.4. To determine which items, if any, of the agenda should be taken with the public excluded – No items to be taken with the public excluded.

F603 – 2.5. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes – None received.

F603 – 2.6. To adopt minutes of meeting held on 23rd February 2026 – Motion to adopt these minutes were approved by Cllr Crabb, seconded by Cllr Gear with all in favour.

F603 – 2.6.1. Update on actions taken from previous minutes –

The PO informed members that the planning permission for the Telephone Box relocation has been put sent though to NDC.



Ilfracombe Town Council

F2603 - 3. Finance And Audit

F2603 – 3.1. Responsible Finance Officer Report ITC 26017

F2603 – 3.1.1. To approve and authorise Accounts and authorise by signature monthly bank reconciliations – These reconciliations were approved. The signatures for the reconciliations were taken following to the meeting.

F2603 – 3.1.2. To receive and approve items of expenditure including addendum submitted on the day – Cllr Crabb proposed that all expenditure items, including those on the addendum, be approved for payment. This was seconded by Cllr Huggins and unanimously agreed.

F2603 – 3.1.3. Proposal for consideration and approval for collection of Outstanding Invoices – After discussion, Cllr Huggins proposed that the RFO send a letter before action to the outstanding payee. This was seconded by Cllr Basil with all in favour. Cllr Huggins then proposed that, if no payment is made, the RFO files with the Small Claims Court at the cost of £35. This was seconded by Cllr Crabb with all in favour. The RFO will feedback any updates from this at a later meeting.

F2603 – 3.2. To review and agree recommendations in relation to Report ITC 26018 Assertion 10 – AGAR Requirements and Supporting Policy Review – Motion to recommend the draft policies included in this report to Full Council was proposed by Cllr Crabb, seconded by Cllr Huggins with all in favour.

F2603 – 3.2.1. To review and agree recommendation in relation to ITC 26019 Review of Councillor and Officer Email Provision considering the new AGAR requirements – Motion to approve Option 1, as outlined in report ITC 26019, was proposed by Cllr Huggins and seconded by Cllr Coulter. The motion passed with 3 votes in favour and 2 against, and Option 1 will therefore proceed.

F2603 – 3.3. To agree recommendation regarding ITC 26020 Renewal of Internet Services at the Ilfracombe Centre – Motion to approve Option 2 at the 500/1000 ethernet price, as per report ITC 26020, was proposed by Cllr Huggins, seconded by Cllr Crabb with all in favour.

F2603 – 3.4. To agree use and price of parking for motor bikes in Ropery Road car park in April for memorial service – Following discussion, members agreed to offer 6 spaces for 24 hours at a discounted cost of £45. This was proposed by Cllr Huggins and seconded by Cllr Coulter, with all members in favour. As a result, the Facilities Team will be able to reserve six spaces together on the night prior to the service.



Ilfracombe Town Council

F2603 - 4. General Purposes

F2603 – 4.1. To review and agree for recommendation to Full Council F&GP Committee Terms of Reference – Motion to agree to recommend the Term of Reference to FC as they stand was proposed by Cllr Huggins, seconded by Cllr Gear with all in favour.

F2603 – 4.2. Town Assets – ITC 26021 Senior Facilities Coordinator & Facilities Officer Report – This report was noted by members.

F2603 – 4.3. Town Team update – via link – These minutes were noted by members.

F2603 – 4.4. Ilfracombe in Bloom update – The PO gave a brief update on the recent work on the War Memorial plans.

F2603 – 4.5. Link Centre update – The PM informed members that he is currently awaiting a quote from the contractor for the required building works. In the meantime, he has been exploring the possibility of long-term loans for the building; however, both the PM and PO agreed that no decisions should be made until further information and cost details are available to assess feasibility.

F2603 - 5. Correspondence – None received.

F2603 - 6. Chair's Discretion – for information only – The PO provided an update on ongoing discussions regarding the nursery. Action for Children are uncertain whether the Lantern space will be suitable; however, they are exploring the possibility of securing government funding, which could enable the development of a new facility to accommodate early years education, including provision for 0–2-year-olds. Further updates will be provided in due course.

The Chair declared the meeting closed at 20:27hrs, the next Finance & General Purposes Committee Meeting will take place on Monday 27th April 2026 at 19:00hrs in the Council Chambers.

**Cllr Trevor Huggins
Chair of Finance & General Purposes Committee
Ilfracombe Town Council**

23/03/2026



REPORT TO: F&GP
SUBJECT: Finance Officer Report

REPORT NO: ITC 26032

DATE: 27th April 27
PREPARED BY: Carole Coombs

Item 8.1 Accounts
March 26

Bank Accounts	Business Account - 00116559	Commercial Call Account - 07111498 (Working Reserves)	CCLA - Working Reserve	CCLA - Specified Reserve	Lloyds Charge Card	Reception Cashier Safe	Petty Cash - Office	Petty Cash - Reception	Lloyds Cardnet	Stripe	Total Funds held
Bank Statement 28/02/26	£270,797.00	£27,041.55	£225,000.00	£299,676.77	£570.05	£298.00	£10.08	£15.63	£400.86	£0.00	£822,669.84
Bank Statement 31/03/26	£180,061.69	£27,051.92	£225,000.00	£301,191.31	-£671.38	£190.00	£0.83	£4.12	£55.02	£0.00	£732,883.51
Income /receipts*	£40,067.26	£0.00	£0.00	£0.00	£0.00	£662.00	£87.70	£0.00	£1,770.80	£824.64	£43,412.40
Interest in	£0.00	£10.37	£649.64	£864.90	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,524.91
Transfer in to account	£3,767.99	£0.00	£0.00	£649.64	£570.05	£0.00	£0.00	£0.00	£0.00	£0.00	£4,987.68
Expenditure in month (includes VAT repayment where appropriate)	£134,570.56	£0.00	£0.00	£0.00	£671.38	£0.00	£9.25	£11.51	£0.00	£0.00	£135,262.70
Bank Charges	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£30.99	£0.00	£30.99
Transfer out of account	£0.00	£0.00	£649.64	£0.00	£0.00	£770.00	£87.70	£0.00	£2,085.65	£824.64	£4,417.63
Bank Statement 31/03/26	£180,061.69	£27,051.92	£225,000.00	£301,191.31	£671.38	£190.00	£0.83	£4.12	£55.02	£0.00	£732,883.51
Debtors (+)										£1,023.54	£1,023.54
Unpresented cheques (-)	£0.00										£0.00
Vat repayment due (-)										£46.75	£46.75
Creditors Invoices now req for payment (-)										£17,684.46	£17,684.46
Actual	£180,061.69	£27,051.92	£225,000.00	£301,191.31	£671.38	£190.00	£0.83	£4.12	£55.02	£16,707.67	£716,175.84
Bank Interest and Service Charges											
Bank Interest £1524.91											
Bank Service Charges £30.99											
Transfer to Reserves £0.0											
Other Items of Note £0.0											



Outstanding Customer Payments Due up to 30.4.26

Debtors	not yet due	30-60 days	60-90 days	90 - 120 days	Older
MAKO	£0.00	£0.00	£0.00	£0.00	£185.61
CD	£0.00	£0.00	£0.00	£112.50	£0.00
ES	£0.00	£325.96	£0.00	£0.00	£0.00
JK	£0.00	£75.00	£0.00	£0.00	£0.00
RDEH	£0.00	£70.00	£0.00	£0.00	£0.00
Cdu	£0.00	£33.75	£0.00	£0.00	£0.00
Others not yet due	£3,066.69				
Sub TOTALS	£3,066.09	£504.71	£0.00	£112.50	£185.61
Total Due	£3,868.91				

8.2 Invoices for Payment by ITC

Those invoices agreed in April Full Council have been processed the following need approval

Invoices Due for Approval	Amount	Comments
AFS	£2622.63	
Amazon	£93.98	
Flowbird	£136.42	
South West Water – Hele	£54.27	
NDC	£3328.67	
One Ilfracombe	£15,855.75	
Sub Total	£22,091.72	
TOTAL with Main Report invoices	£81945.97	

8.3 – Report ITC 26033 – To approve the draft year-end financial accounts and statements for the year ended 2025-26 please see attached document

Other items to note

- **Overdue accounts** these have no been chased up and awaiting reply from 1 due on 27th April the other is paying in instalments and these have started
- **Limits on Charge Card** – this is still to be sorted but should be done by early May
- **Risk Assessment (financial)** – this is in process and will hopefully be ready for April full council
- **Reserves Portfolio** – This is nearing completion and a meeting is set for the 28th April to confirm for presentation at full council meeting.
- **Agar** -This is nearing completion and will be presented to May full council for signatures. Internal Audit booked with APB Accounting to finalise this before submission.

Report Prepared by Carole Coombs on 22nd April 2026



Draft
Ilfracombe Town Council – Year end Annual Financial Accounts and Statements –
2025/26

ITC 26033

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Year end Account Statement

Bank Accounts	Business Account - 00116559	Commercial Call Account - 07111498 (Working Reserves)	CCLA - Working Reserve	CCLA - Specified Reserve	Lloyds Charge Card	Reception Cashier Safe	Petty Cash - Office	Petty Cash - Reception	Lloyds Cardnet	Stripe	Total Funds held
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Income Vs Expenditure											£0.00
Income											£2,218,705.25
Expenditure											£2,002,067.21
Balance											£216,638.04
Working Reserves - Year Start											£200,000.00
YTD In											£33,852.95
YTD Out											£8,088.59
YTD Total											£225,764.36
Specified Reserves Year Start											£283,402.63
YTD In											£43,553.04
YTD Out											£25,000.00
YTD Total											£301,955.67
Commercial Account Drip fund - Year Start											£26,881.48
YTD In											£25,170.44
YTD Out											£25,000.00
YTD Total											£27,051.92

Reserves not included see below for these

Ilfracombe Town Council

Profit and Loss Report

01 April, 2025 - 31 March, 2026

Analysis Type: All, Analysis Category: All

Financial Year 2025/2026													
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Totals
SALES													
4001 - Photocopier Reimbursement							203						203
4003 - Utility Cross Charges		220	87	399	148	83		203	184	148	123	88	1,683
4007 - Licenced User Room Hire	3,578	7,907	2,366	7,157	3,319	7,988	1,846	2,267	6,788	2,309	1,765	798	48,087
4010 - Other Occasional Room Hire	1,478	1,112	823	1,388	1,554	1,838	2,641	920	430	1,846	1,231	521	15,781
4011 - Other Hire										74			74
4013 - PCN reimbursements						521	367	250	200	150	150	104	1,742
4014 - Car Park Main Income - Ringgo payment	5,349	13,213	13,575	11,390	16,017	22,397	2,462	11,561	3,947	1,134	3,630	4,669	109,343
4015 - Car Park Permit adjustment		175	50	125	150		50	50					600
4016 - Car Park Permit	373	1,080	1,483	1,393	3,566	3,987	693	447	333	21,753	3,393	1,747	40,248
4017 - Car Park Main Income - Ticket sales Electronic	2,282	7,130	7,064	8,243	12,502	15,576	19,508	6,071	2,182	4,650	1,891	1,944	89,041
4018 - Car Park Main Income - Cash	2,143	1,912	2,140	2,981	3,205	2,459	1,625	687	1,197	1,121	935	1,048	21,453
4019 - Other Car Park income		100			1,440					96		38	1,673
4025 - EV - Popd Point Income	676	1,005	1,339	757	1,095	1,386	1,090	894	762	777	718	687	11,186
4200 - Sale of Assets and excess inventory				38	4								42
4301 - Merseyside fire Service Loan			1,000,000										1,000,000
4600 - Grants & Donations	250	2,076			7,338	1,378	100	3,403		8,597	1,250	2,665	27,056
4603 - Precept	264,528					264,528							529,056

4900 - Other income		8		1,250	1	101	79			117	124	6,705	8,384
4910 - Carriage on Sales	10	6	17	11	10	7	3					1	65
6200 - Advertising - Income			200					300		100			600
7489 - Other Cross Charges	28		67		54		61						210
7495 - Salary Cross Charges - PCN	20,388	20,388	13,317	13,317		26,634	27,414	13,707		13,707	13,707	13,707	176,284
7496 - Salary Cross Charges - One Ilfracombe	2,990		5,004	1,753		5,965	6,981	1,751		1,744	4,971	1,753	32,913
7497 - Salary Administration Cross Charges - One Ilfracombe	10		23	13		32	32	13		13	16	13	164
7622 - Toilet Door Income - Electronic						1,049	300	197	52	41	36	68	1,744
Total Sales (£)	304,082	56,330	1,047,552	50,215	50,402	355,929	31,026	61,676	31,547	58,376	33,939	36,556	2,117,630
DIRECT EXPENSES													
4501 - Christmas Expenditure							15	1,747	0	638			2,400
4601 - Grants Given		23,435							500			290	24,225
4611 - Refund			3,126	722	235	18	3,592	110		233	1,371	167	9,573
5001 - Car Park Expenditure - Service Charges	875	753	709	890	1,290	972	724	285	290	330	424	524	8,066
5002 - Car Park Expenditure Machine Maintenance and Service				1,956	1,329						124	272	3,681
5003 - Car Park Expenditure - Tariff Changes and Miscellaneous	307		181			552			134			225	1,399
5004 - Electric Charging Points	30	44	59	33	46	56	22	18	15	16	14	14	366
5060 - Other Direct Expenses		8			1	1	166	246			273	6,733	7,428
5104 - Administration - Worknest	3,265												3,265
5105 - Postage						1			29	38		9	77
5301 - Trade Waste		1,897											1,897
5302 - Sanitary Waste											124		124
5303 - Recycling Collections	161	35	35	35	35	35	41		70	24	24	36	528
5307 - Lifts servicing and tests	62	208					124	211		211		336	1,152
5308 - Alarms servicing and testing	291		101									93	484

8301 - Expenses - Members				90				83		30	30	20	253
8302 - Expenses - Volunteers										15			15
8303 - Expenses - Miscellaneous - Staff	49	500		70	146				43				809
8420 - Miscellaneous Building expenditure							4,970	1,880	8,597	154	43		15,644
8421 - General Maintenance Supplies	54	301	226	36	117	104	440	164	222	137	82	446	2,328
8422 - Gardens and Groundswork	61		1,225					12	131	18			1,446
Total Direct Expenses (£)	8,332	29,074	13,537	8,002	6,543	7,877	18,261	7,246	12,903	8,855	4,663	13,832	139,124
GROSS PROFIT/LOSS (£)	295,750	27,257	1,034,015	42,214	43,859	348,051	12,765	54,429	18,644	49,521	29,276	22,724	1,978,506
OVERHEADS													
2601 - Long term Loans & Mortgages Repayments - Interest		21,135							21,034				42,169
2602 - Long Term Loans and Mortgage Repayments - Principal Payments		4,380							4,480				8,860
5316 - Resilience Monitoring						155							155
5318 - Regulatory Servicing and Maintenance	520												520
6000 - Marketing	30										44	1,066	1,141
7100 - Rent	250	250	250	250	250	250	250	250	250	250	250	4,250	7,000
7110 - Water Rates	1,858	74	478	2,057	1,495	-501	1,681	96	152	1,954	240	-34	9,550
7121 - Business Rates	42,686						6,497		2,418			338	51,938
7200 - Electricity	1,482	1,986	1,920	1,994	1,722	2,348	2,036	2,112	2,856	1,792	2,964	1,957	25,169
7210 - Gas & Oil	1,084	831	347	247	35	108	183	884	1,075	1,641	1,452	1,366	9,251
7300 - Vehicle Fuel	109	314	160	110	204	171	110	115	172	173	161	162	1,961
7310 - Vehicle MOT and Servicing											752		752
7320 - Vehicle Licences - DVLA										348	345		693
7330 - Vehicle Insurance		1,242									1,268		2,510
7340 - Miscellaneous Repairs and Vehicle Expenses		20						25	23				68
7400 - Parking and Travel Expenses			4				201	1			250	27	483

7420 - Hotel and Accommodation		88				141				77			306
7490 - Redunancy and Pay in Lieu of AL					23,126								23,126
7494 - DCC Pension Payments	14	14	14	14	14	14	14	14	14	14	14	14	168
7498 - Salary Administration Cost	141	161	154	148	148	161	135	135	135	135	141	141	1,736
7499 - Salary Recharges - NDC	52,572	50,180	51,229	47,202	46,816	49,452	49,291	44,458	43,483	43,929	52,106	46,901	577,618
7500 - Printing										412			412
7510 - Postage and Carriage	4	4	21	11		17		5		8		19	88
7520 - Office Stationery and Office Supplies	6		164		15		104	110		55	201	40	695
7521 - Office Furniture		800											800
7530 - Telephone	134			134			134			134			534
7549 - New IT Equipment Assets						2,698		257		620	640		4,215
7550 - Computer NDC Costs	2,323			2,381			2,485			2,410			9,600
7560 - Mobile Charges	59	34	34	34	34	34	34	34	34	39	29	34	430
7600 - Legal Fees			400	7,045						1,150	218		8,813
7610 - Accountancy Fees		1,990											1,990
7613 - Audit and Governance					2,100								2,100
7621 - Professional Organisation subscriptions	1,660	364					47						2,071
7630 - Business Insurance												15,666	15,666
7640 - Equipment Hire	320					75					315		710
7800 - Repairs and Renewals	915	4,962	254	780	42	5,715	144	58	36	31	375	800	14,111
7900 - Bank Charges (Gross)	-1,775	-1,769	-1,795	-1,712	-1,810	-1,785	-1,707	-1,773	-1,711	-1,676	-1,666	-1,494	-20,673
8011 - Property Purchase				935,000									935,000
8012 - Stamp Duty				35,250									35,250
8230 - Training Costs	3,591	15	70	380			170	485	31		200	270	5,212
8240 - Refreshments	21	20	8	163	9	10	30	57	2	1,064	9	239	1,631
8305 - Volunteer Work Wear		159						5					165

Total Overheads (£)	108,004	87,252	53,711	1,031,487	74,198	59,262	61,662	72,816	50,121	53,408	60,309	71,763	1,783,994
NET PROFIT/LOSS (£)	187,746	-59,995	980,304	-989,273	-30,339	288,789	-48,897	-18,387	-31,477	-3,887	-31,033	-49,039	194,513

Budget Summary Sheet

Dept	Income	expenditure	Changes to Budget	difference (profit/loss)	Actual Income to Date	Actual Expenditure to date	Actual profit/loss to date
None(bank interest/charges)	£19,000.00	£150.00	£0.00	£18,850.00	£0.00	-£20,672.52	£20,672.52
Town council (1)	£529,056.00	£571,689.00	£0.00	-£42,633.00	£547,235.23	£510,463.72	£36,771.51
Ifracombe Centre (2)	£24,000.00	£33,175.00	£0.00	-£9,175.00	£27,451.09	£34,039.50	-£6,588.41
Lantern Centre (3)	£35,000.00	£29,975.00	£0.00	£5,025.00	£31,355.95	£50,354.09	-£18,998.14
Lee Bay Toilets (5)	£500.00	£4,900.00	£0.00	-£4,400.00	£2,235.13	£7,192.14	-£4,957.01
Ropery Road Car Park (7)	£165,500.00	£84,100.00	£0.00	£81,400.00	£209,387.73	£85,992.48	£123,395.25
Cheyne Beach Car Park (8)	£22,750.00	£6,050.00	£0.00	£16,700.00	£26,808.33	£5,881.65	£20,926.68
Memorial Gardens (9)	£0.00	£1,500.00	£0.00	-£1,500.00	£0.00	£269.73	-£269.73
Solar Panels (10)	£500.00	£250.00	£0.00	£250.00	£0.00	£0.00	£0.00
Mayor (12)	£0.00	£500.00	£0.00	-£500.00	£0.00	£293.00	-£293.00
Work Hub (13)	£3,000.00	£4,000.00	£0.00	-£1,000.00	£5,232.48	£3,130.53	£2,101.95
Facilities and Maintenance Group (14)	£0.00	£25,545.00	-£1,250.00	-£26,795.00	£1,565.80	£14,843.74	-£13,277.94
Admin and Clerical Group (15)	£0.00	£3,250.00	£0.00	-£3,250.00	£0.00	£1,221.89	-£1,221.89
Town Clerk/Proper Officer (16)	£0.00	£4,900.00	£0.00	-£4,900.00	£0.00	£5,033.92	-£5,033.92
Programmes and Projects Group (17)	£750.00	£3,425.00	-£1,632.75	-£4,307.75	£7,617.36	£6,826.37	£790.99
One Ifracombe (18)	£30,200.00	£30,200.00	£0.00	£0.00	£26,115.85	£26,114.01	£1.84
Town Crier (19)	£0.00	£1,320.00	-£851.94	-£2,171.94	£200.00	£995.29	-£795.29
Town Council Members (20)	£0.00	£1,200.00	£0.00	-£1,200.00	£0.00	£175.00	-£175.00
Vision Centre (21)	£0.00	£0.00	£0.00	£0.00	£365.48	£357.19	£8.29
PCN WellBeing Team (22)	£160,240.00	£137,267.00	£0.00	£22,973.00	£176,289.82	£158,843.15	£17,446.67
One Northern Devon (23)	£10,550.00	£10,550.00	£0.00	£0.00	£13,611.40	£13,611.40	£0.00
Marketing (24)	£0.00	£5,000.00	£0.00	-£5,000.00	£0.00	£1,313.44	-£1,313.44
Greenclose Road (25)	£0.00	£8,600.00	£0.00	-£8,600.00	£0.00	£5,907.16	-£5,907.16
Civic Events (27)	£0.00	£6,900.00	-£163.33	-£7,063.33	£518.33	£4,076.34	-£3,558.01
Ifracombe Toilets (28)	£14,000.00	£40,500.00	£0.00	-£26,500.00	£1,798.08	£17,036.90	-£15,238.82
Bike Sheds (29)	£0.00	£100.00	£0.00	-£100.00	£0.00	£0.00	£0.00
High Street Car Park	£0.00	£0.00	£22,054.54	£22,054.54	£1,039,801.48	£989,802.41	£49,999.07
Skate Park (31)	£0.00	£500.00	£0.00	-£500.00	£0.00	£0.00	£0.00
Totals	£1,015,046.00	£1,015,546.00	£18,156.52	£17,656.52	£2,117,589.54	£1,923,102.53	£194,487.01
Less Precept (£529056.00)	£485,990.00				£1,588,533.54		

Budget Projections			original profit /Loss	adjusted profit /loss	actual Income	Actual Expenditure	Actual Profit/loss
Q1 Projections	£253,761.50	£253,886.50	£0.00		£1,408,164.66	£302,557.39	£1,105,607.27
Q2Projections	£507,523.00	£507,773.00	£0.00		£1,858,291.08	£1,487,278.71	£371,012.37
Q3 Projections	£761,284.50	£761,659.50	£0.00		£1,982,439.69	£1,710,668.09	£271,771.60
Q4 Projections	£1,015,046.00	£1,015,546.00	£0.00		£2,108,813.81	£1,923,092.15	194,487.01

Adjusted Budget Projections

Q1 Projections	£777,512.89	£768,559.63		£8,953.26	£1,408,164.66	£302,557.39	£1,105,607.27
Q2Projections	£1,555,025.77	£1,537,119.25		£17,906.52	£1,858,291.08	£1,487,278.71	£371,012.37
Q3 Projections	£2,332,538.66	£2,305,678.88		£26,859.78	£1,982,439.69	£1,710,668.09	£271,771.60
Q4 Projections	£3,110,051.54	£3,074,238.50		£35,813.04	£2,108,813.81	£1,923,092.15	£194,487.01

These take into account changes made in the budgets agreed through the year (grey column in summary)

Ilfracombe Town Council

Balance Sheet Report

To: 31 March, 2026

ASSETS

Fixed Assets

0010 - The Ilfracombe Centre	6,053,000.00
0011 - Ropery Road Site	750,000.00
0012 - The Lantern Centre	8,010,000.00
0020 - TMO - Truck	10,200.00
0022 - Dotto and container	142,599.38
0030 - All Insurance items - Electronic Equipment	42,552.85
0031 - All Insurance Items List C & D	81,600.06
0032 - Ropery Road Assets	20,985.55
0040 - Fixtures and fittings - Insurance List A	101,931.58
0041 - Fixtures and fittings - Insurance List B	4,293.36
0042 - Regalia and Paintings Insurance List G	108,085.39
0043 - Street Furniture Assets	108,426.84
0044 - Monuments	49,894.24
0045 - Groundwork Equipment	12,874.42
0046 - Toilet buildings	223,191.18
0050 - Motor Vehicles - Facilities Van	8,442.41
0052 - Hele Bay Toilets	250,413.20
0053 - 0053 - Brimlands Toilets	167,000.00
0054 - 0054 - High Street Car Park	1,000,000.00

Total Fixed Assets **£17,145,490.46**

Current Assets

1100 - Trade Debtors	1,023.54
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1200 - Business Account	180,061.69	
1210 - ITC Petty Cash	0.83	
1220 - Commercial Call - Ilfracombe Town Council	27,051.92	
1240 - ITC Reception Petty Cash	4.12	
1270 - Lloyds Cardnet	55.02	
1300 - CCLA - Working Reserves	225,000.00	
1310 - CCLA - Specified Reserves	301,191.31	
1320 - Reception Cashier Safe	190.00	
	Total Current Assets	£734,578.43

TOTAL ASSETS	£17,880,068.89
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LIABILITIES

Current Liabilities

1260 - Lloyds Charge Card	914.25	
2100 - Trade Creditors	17,148.51	
VAT	355.65	
2200 - VAT on Sales	-14.78	
2201 - VAT on Purchases	-146.71	
2202 - VAT Liability	517.14	
	Total Current Liabilities	£18,418.41

Future Liabilities

Total Future Liabilities	£0.00
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TOTAL LIABILITIES	£18,418.41
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TOTAL NET ASSETS	£17,861,650.48
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EQUITY

3201 - VAT Adjustment on Prior Year	-10.61	
Net Profit / Loss	17,861,661.09	
<i>Net Profit / Loss (prior year(s))</i>	17,667,148.33	
<i>Net Profit / Loss (current year)</i>	194,512.76	
	TOTAL EQUITY	£17,861,650.48

ASSET - changes	2022/23	2023/24	2024/25	Current year changes		2025/26
Fixed Assets			total	additions/ appreciations	deductions / depreciation	total
0010 - The Ilfracombe Centre	£430,020.00	£5,510,000.00	£5,063,562.00	£989,438.00		£6,053,000.00
0011 - Ropery Road Site	£750,000.00	£750,000.00	£750,000.00			£750,000.00
0012 - The Lantern Centre	£50,000.00	£7,210,000.00	£6,620,041.73	£1,389,958.27		£8,010,000.00
0020 - TMO - Truck	£0.00	£5,000.00	£10,000.00	£2,000.00	£1,800.00	£10,200.00
0022 - Dotto and container	£0.00	£126,000.00	£135,808.93	£6,790.45		£142,599.38
0030 - All Insurance items - Specified electronic equipment	£16,748.55	£9,025.00	£40,526.51	£2,026.34		£42,552.85
0031 - All Insurance Items List C & D - Computer , Electronic and Greenclose equipment (not Groundwork equipment)	£21,414.79	£11,550.00	£77,714.33	£3,885.73		£81,600.06
0032 - Ropery Road Assets	£10,445.00	£19,034.00	£19,986.23	£999.32		£20,985.55
0040 - Fixtures and fittings - Insurance List A - Furniture, fixtures and Fittings	£46,469.00	£9,457.00	£97,077.68	£4,853.90		£101,931.58
0041 - Fixtures and fittings - Insurance List B - other contents (inc. consumables)	£3,366.00	£9,983.00	£4,088.91	£204.45		£4,293.36
0042 - Regalia and Paintings Insurance List + List G	£50,778.00	£106,488.00	£102,938.48	£5,146.91		£108,085.39
0043 - Street Furniture Assets	£32,336.00	£119,709.00	£103,263.64	£5,163.20		£108,426.84
0044 - Monuments	£0.00	£35,761.00	£47,518.32	£2,375.92		£49,894.24
0045 - Groundwork Equipment	£0.00	£11,677.00	£12,261.35	£613.07		£12,874.42
0046 - Toilet buildings lee	£0.00	£212,563.00	£223,191.18			£223,191.18
0050 - Toilet Van	£0.00	£0.00	£11,000.00	£685.00	£3,242.59	£8,442.41
0051 - Hele Bay Toilet		£0.00	£45,586.80	£204,826.40		£250,413.20
0052 - Brimlands Toilet				£167,000.00		£167,000.00
0053 - High Street Car Park				£1,000,000.00		£1,000,000.00
Total Fixed Assets	£1,411,577.34	£14,146,247.00	£13,364,566.09	£3,785,966.96	£5,042.59	£17,145,490.46



Ilfracombe Town Council

REPORT TO: F&GP
DATE: 27th April 2026
SUBJECT: Facilities Team Report
PREPARED BY: Senior Facilities Co-ordinator – Gavin Pennington-Ellis
REPORT NO: ITC 26034
Ellis

Ilfracombe Centre

- Weekly/monthly fire alarm, panic alarm, emergency lighting, legionella flush carried out and up to date.
- 12 monthly electrical Pat Testing is ongoing.
- Daily cleaning.
- General maintenance.
- Fire extinguishers have been serviced.

The Lantern

- Weekly/monthly fire alarm, panic alarm, emergency lighting, carried out and up to date.
- 12 monthly electrical Pat Testing is ongoing.
- Daily cleaning and general maintenance ongoing.
- Fire alarm serviced.
- Fire extinguishers have been serviced.

Outside Areas

- Maintenance/servicing and money collection of the car parks on going.
- Installation of the Cheyne flood barriers as requested by the Environment Agency.
- Maintenance of public toilets.
- Mowing, strimming, weeding and general clearing to all the green spaces.
- Defibrillator inspection and maintenance ongoing.
- Pavement weeding and drain gully clearing ongoing.
- Litter picking throughout the High Street and car parks ongoing.
- Mullacott flowers beds have been replanted.
- War Memorial has been cleared and replanted.
- Extensive weeding and clearing to the rear of Capstone.
- Extensive tarmac repairs and potholes filled at Vision Centre, High Street car park access and general around town.

- Lee bay toilets privacy walls have been removed as they were structurally unsafe, and metal hand rails fitted in their place.



