



Ilfracombe Town Council

ILFRACOMBE TOWN COUNCIL Planning and Environment Committee Meeting MINUTES – 26 – 03

**THE COUNCIL CHAMBER, THE ILFRACOMBE CENTRE, HIGH STREET,
ILFRACOMBE**

Minutes of Planning and Environment Committee Meeting Monday 16th March 2026
at 7:00pm

Members Present:

Cllrs: J Williams (Chair/Deputy Mayor), N Basil, P Coates, G Coulter, G Schofield

Officers Present:

I Howard (Minute Taker), L Donovan (Proper Officer)

P2603 -1. Welcome by Chair

Cllr J Williams welcomed the assembled.

P2603 -2. To receive and consider for approval, apologies for absence and reasons given

Apologies were received from Cllr D Williams (other commitments).

P2603 -3. To Receive and record declarations of interest as required under the code of conduct (revised 10/12/18). A book for members to record their declarations of interest will be available

None received.

P2603 -4. Chair's discretion for any matters or announcements for Information Only

The PO had an item to raise.

P2603 -5. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes

None received.

P2603 -6. Adoption of minutes & matters arising from actions from 16th February 2026

The motion to adopt the minutes was proposed by Cllr Coates and seconded by Cllr Basil, with all members in favour.

P2603 -7. To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this agenda will be considered (Appendix I – to be circulated)

Application Number	Applicant	Detail	End of consultation	Comments
80584	The Caravan and Lodge Group Limited	Siting of 35 static holiday caravans together with attenuation/amenity ponds and additional landscaping (amended location plan & certificate) - Mullacott Park Ilfracombe Devon EX34 8NB	18/03/2026	
<p>Discussion: Following comments from DCC and consultees, members have expressed concerns about the plan's failure to acknowledge existing rights of way and footpaths. They are particularly worried about the absence of provisions to maintain these rights of way.</p> <p>Recommendation: Comments. Motion to make the above comments on this application was proposed by Cllr Schofield, seconded by Cllr Basil with all in favour.</p>				
81340	Torrs Developments Limited	Works to repair roof and walls of existing building - Torrs Vale Torrs Park Ilfracombe Devon EX34 8AZ	19/03/2026	
<p>Discussion: Members raised no concerns with this application.</p> <p>Recommendation: Support. Motion to support this application was proposed by Cllr Coates, seconded by Cllr Basil with all in favour.</p>				
81414	Mr L G Baker	Demolition of barn and erection of two dwellings (utilising fallback position of approvals 76794 and 80834) together with revisions to access and associated works - Lincombe Barn Lincombe Lee Ilfracombe Devon EX34 8LL	19/03/2026	
<p>Discussion: Following discussions, members agreed they had no issues with the application.</p> <p>Recommendation: Support. Motion to support this application was proposed by Cllr Coulter, seconded by Cllr Schofield with all in favour.</p>				

81378	Donald and Tracey McCormick	Change of use of part of ground floor from children's day nursery to full residential - Rocklands 19 Chambercombe Terrace Hillsborough Road Ilfracombe Devon EX34 9QL	07/04/2026	
<p>Discussion: Following discussions, members agreed they had no issues with the application.</p> <p>Recommendation: Support.</p> <p>Motion to support this application was proposed by Cllr Coates, seconded by Cllr Basil with all in favour.</p>				
81305	Ilfracombe Town Council	Repositioning of telephone box to be used as an art installation or information point - Land adj Victoria Pleasure Grounds Wilder Road Ilfracombe Devon EX34 8BN	10/04/2026	
<p>Discussion: As this is our own application, members reiterated the points made in our submission, particularly how relocating the telephone box aligns with the Cultural Plan adopted by the council in 2025. They also highlighted how this move would directly support our Strategic Plan 2024-2034, especially in terms of marketing Ilfracombe.</p>				
81360	National Trust	Approval of details in respect of part discharge of condition 24 (external finishing materials beach car park part only) & 25 (hard and soft landscaping beach car park land) attached to planning permission 72859 (Part demolition & conversion, extension & alteration of existing hotel to form 17 No. dwellings; erection of 4 No. homes, erection of cafe facilities and associated works, landscaping, drainage & highway works (amended/further plans/documents)) - Lee	03/03/2026	To note only

		Bay Hotel Lee Ilfracombe Devon EX34 8LR		
Discussion: This application was noted by members.				
81498	North Devon Council	Approval of details in respect of discharge of condition 5 (Construction Management plan) attached to planning permission 80710 (Application under Regulation 3 of the Town & Country Planning General Regulations 1992 notification by North Devon Council for engineering works to regrade embankment in car park (amended description) - Car Park Adelaide Terrace Ilfracombe Devon EX34 9JR	26/03/2026	To note only
Discussion: This application was noted by members.				

P2603 -8. NDC Decisions – See Planning Notes – Read out.

P2603 -9. Correspondence – None received.

P2603 -10. Chairs Discretion – for information only – The PO informed the members that the Terms of Reference will be emailed prior to next month's Planning Committee meeting, allowing members time to review them and determine whether any amendments are needed or if they can be adopted as is.

The meeting was declared closed at 19:30hrs, the next Planning Committee Meeting will take place Monday 20th April 2026 at 19:00hrs in the Council Chambers.

Cllr J Williams
Chair
Ilfracombe Town Council

16/03/2026