



**ILFRACOMBE TOWN COUNCIL
MINUTES – 25 – 06
THE COUNCIL CHAMBER, THE ILFRACOMBE CENTRE, HIGH STREET, ILFRACOMBE**

Minutes of Planning and Environment Committee Meeting Monday 16th June 2025 at
7.00pm

Members Present:

Cllrs: J Williams (Chair), P Coates, G Coulter, G Schofield, N Basil, D Williams

Officers & Public Present:

I Howard (Minute Taker)

- P2506 - 1. Welcome by Chair**
Cllr J Williams opened the meeting as former Chair. Following this, Cllr D Williams proposed that Cllr J Williams take on the role as Chair of Planning, Cllr Schofield seconded this with all in favour. Cllr J Williams then proposed that Cllr D Williams take on the position of Vice Chair, this was seconded by Cllr Coates with all in favour.
- P2506 - 2. To receive and consider for approval, apologies for absence and reasons given.**
None received.
- P2506 - 3. To Receive and record declarations of interest as required under the code of conduct (revised 10/12/18). A book for members to record their declarations of interest will be available**
None received.
- P2506 - 4. Chair's discretion for any matters or announcements for Information Only**
Cllr J Williams had an item to raise.
- P2506 - 5. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes**
None received.
- P2506 - 6. Adoption of minutes and matters arising from actions from 19th May 2025**
Motion to adopt these minutes was proposed by Cllr J Williams seconded by Cllr Coates with all in favour.
- P2506 - 7. To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this agenda will be considered (Appendix I – to be circulated)**

Application Number	Applicant	Detail	End of consultation	Comments
80262	Colin Emery	Front porch extension and conversion of loft together with a raised roof and installation of solar panels – 3 Stanbury Copse, Ilfracombe, Devon, EX34 8DW	24/06/2025	
<p>Discussion: After looking through this application, no major concerns were raised by members. Recommendation: Support. Motion to support this application was proposed by Cllr D Williams, seconded by Cllr Coates with all in favour.</p>				
80147	Mr Paul Sunderland	Replacement of timber framed windows with white UPVC windows to the front	09/07/2025	

		elevation - Oceanside Apartments, Capstone Road, Ilfracombe, Devon, EX34 9BT		
<p>Discussion: Members felt that the installation of UPVC windows would not be in keeping with the character of the neighbouring properties on the terrace. They also expressed concerns that approving this application could set a precedent for similar proposals in the future.</p> <p>Recommendation: Comments. Motion to make the above comments on this application was proposed by Cllr Basil, seconded by Cllr D Williams with all in favour apart from 1 member abstaining.</p>				
80241	Ms Helen Samuels	Approval of details in respect of discharge of conditions 6 (Biodiversity Gain Plan) and 7 (Habitat Management and Monitoring Plan (the HMMP) attached to planning permission 78709 (Diversion of access road) – Land adjacent to Wisteria Cottage, Chambercombe Manor, Ilfracombe, Devon, EX34 9RJ	11/06/2025	To note only
<p>Discussion: This application was noted by members.</p>				
80417	Helen Samuels	Approval of details in respect of discharge of condition 6 (WSI) attached to planning permission 80160 (Listed Building Consent for works associated with the change of use to residential dwelling and extension in place of previously demolished barn) - Chambercombe Manor, Ilfracombe, Devon, EX34 9RJ	03/07/2025	Appendix 1
<p>Discussion: This application was noted by members.</p>				

P2506 - 8. NDC Decisions – See Planning Notes – Read out.

P2506 - 9. Correspondence – None received.

P2506 - 10. Chairs Discretion – for information only – Cllr J Williams informed members that the Lanleigh Lane application, previously discussed at an earlier meeting, has now been called in for planning. As a result, the final decision will be made by the NDC Planning Committee rather than by planning officers. She also explained that all objectors will be given the opportunity to express their views and encouraged members to share this information with anyone who may be interested in the application.

The meeting was declared closed at 19:23hrs, the next Planning Committee Meeting will take place Monday 21st July 2025 at 19:00hrs in the Council Chambers.

**Cllr J Williams
Chair
Ilfracombe Town Council**

16/06/2025