



ILFRACOMBE TOWN COUNCIL
Finance & General Purposes Committee Meeting
Monday 21st October 2024 – 7:00pm
Venue – The Ilfracombe Centre – Council Chamber

Members Present:

Cllrs: D Turton (Mayor), G Coulter, T Huggins, M Newland, P Crabb

Officers Present:

L Donovan (Proper Officer), I Howard (Minute Taker)

1. Meeting Introduction

Cllr M Newland welcomed the assembled.

1.1. To receive and consider for approval, apologies for absence and reasons given

Apologies were received from Cllrs N Townsend (work commitments), B Gear (personal), H Perrin (work commitments).

1.2. To note any declarations of interest

None received.

1.3. Chair's discretion for any matters or announcements for Information Only

None received.

1.4. To determine which items, if any, of the agenda should be taken with the public excluded

No items to be taken with the public excluded.

1.5. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes

None received.

1.6. To adopt minutes of meeting held on 23rd September 2024

Motion to adopt these minutes was proposed by Cllr Huggins, seconded by Cllr Newland with all in favour.

1.6.1. Update on actions taken from previous minutes – None received.

2. FINANCE AND AUDIT

2.1. Responsible Finance Officer Report

2.1.1. To receive and approve items of expenditure including addendum submitted on the day

Due to the RFO being absent, no report was given. The PO will oversee that any urgent payments are made until the RFO is back at work.

2.1.2. To approve and authorise by signature monthly bank reconciliations – This will be deferred until November's F&GP meeting.

2.2. Budgetary Matters

2.2.1. To review and agree prices for Cheyne Beach car park permits for 2025

After some discussion, Cllr D Turton proposed that the permits be increased by to £340 plus VAT in line with inflation, this was seconded by Huggins with all in favour. This proposal will be recommended to Full Council for approval.

2.2.2. To review and agree car and motorhome parking charges at Ropery Road car park for 2025

Members discussed Councillor Huggins' proposed summer parking charges for Ropery Road and were generally in agreement, except for extending charges beyond 6 hours, with the exception of an all-day ticket. The proposed rates would be as follows:

- 1 hour - £1.40
- 2 hours - £2.80
- 3 hours - £4.20
- 4 hours - £5.60
- 5 hours - £7.00
- 6 hours - £8.30
- All day - £12

Councillor Crabb seconded the proposal, with all members in favour. They also reviewed the winter charges and supported aligning them with the current NDC Car Park rates. Both proposals will be submitted to Full Council for approval.

2.2.3. To discuss and agree potential changes to the current Off Street Parking Order for Ropery Road car park

The members reviewed the current OSPO for Ropery Road Car Park and agreed to remove item N10, which disallowed overnight sleeping. In place of N10, they proposed adding a note to the parking signs stating that motorhomes may park for 24 hours, including overnight stays, for a fee of £12. This proposal received unanimous support and will be presented to the full council for approval.

3. GENERAL PURPOSES

3.1. Main Reports & Updates

3.1.1. Town Assets

- **Facilities and Maintenance Managers Report – ITC 24066** Noted by members.
- **Town Maintenance Operative's Report – ITC 24067** – Noted by members.

3.2. One Ilfracombe update – The most recent meeting was deferred to November so updates to be made.

3.3. Town Team update – These minutes are available on the One Ilfracombe, no updates to be made from these.

4. Correspondence – None received.

5. Chair's Discretion – None received.

The Chair declared the meeting closed at 19:40hrs, the next Finance & General Purposes Committee Meeting will take place on Monday 25th November in the Council Chambers.

Clr Marc Newland
Chair of Finance & General Purposes Committee
Ilfracombe Town Council

21/10/2024