



ILFRACOMBE TOWN COUNCIL
Finance & General Purposes Committee Meeting

Monday 22nd July 2024 – 7:00pm
Venue – The Ilfracombe Centre – Council Chamber

AGENDA

Council Members are requested to arrive by 7.00pm – **apologies must be received by 5.00pm**

Committee members – you are hereby summoned - Cllrs: M Newland (Chair), T Huggins (Deputy Chair), D Turton (Mayor), V Gates, G Coulter, H Perrin, B Gear, N Townsend, P Crabb

(All Councillors are welcome to attend the meeting but only those formally appointed to the Committee may participate and vote)

1. Meeting Introduction

- 1.1. To receive and consider for approval, apologies for absence and reasons given
- 1.2. To note any declarations of interest
- 1.3. Chair's discretion for any matters or announcements for Information Only
- 1.4. To determine which items, if any, of the agenda should be taken with the public excluded
- 1.5. To adopt minutes of meeting held on 24th June 2024
- 1.6. Update on actions taken from previous minutes

2. FINANCE AND AUDIT

2.1. Responsible Finance Officer Report – ITC 24036

- 2.1.1. To receive and approve items of expenditure including addendum submitted on the day
- 2.1.2. To approve and authorise by signature monthly bank reconciliations
- 2.1.3. To consider and recommend annual long-term and occasional room rents and/or hire rates for 2024-2025 (attached historical comparison)

2.2. To consider and agree proposed costings for Skatepark Lights - Report – ITC 24038

3. GENERAL PURPOSES

3.1. Main Reports & Updates

- 3.1.1. Town Assets
 - Facilities and Maintenance Managers Report – **ITC 24039**
 - Town Maintenance Operative's Report – **ITC 24040**
- 3.1.2. One Ilfracombe update
- 3.1.3. Town Team update

4. Correspondence

- 4.1. Email from IDBTA re: webcam & IT

5. Chair's Discretion

Members of the Press & Public are Welcome to attend the Meeting from 7:00pm
Doors will be open from 6:45pm-7:00pm

A handwritten signature in black ink, appearing to read 'Laura Donovan'.

Laura Donovan
Proper Officer
Ilfracombe Town Council

17/07/2024