



ILFRACOMBE TOWN COUNCIL
Finance & General Purposes Committee Meeting
Monday 24th June 2024 – 7:00pm
Venue – The Ilfracombe Centre – Council Chamber

Members Present:

Cllrs: D Turton (Mayor), G Coulter, B Gear, T Huggins, M Newland, N Townsend

Officers Present:

L Donovan (Proper Officer), Carole Coombs (Responsible Finance Officer), I Howard (Minute Taker)

1. Meeting Introduction

1.1. To receive and consider for approval, apologies for absence and reasons given

Cllr Newland welcomed the assembled.

1.2. To note any declarations of interest

None received.

1.3. Chair's discretion for any matters or announcements for Information Only

The PO had items to raise.

1.4. To determine which items, if any, of the agenda should be taken with the public excluded

No items to be taken with the public excluded.

1.5. To adopt minutes of meeting held on 28th May 2024

Motion to adopt these minutes was proposed by Cllr Huggins, seconded by Cllr Coulter with all in favour.

1.6. Update on actions taken from previous minutes

No updates to be made.

2. FINANCE AND AUDIT

2.1. Responsible Finance Officer Report – ITC 24025

2.1.1. To note details of account balances

The RFO informed members that all accounts were on track and there were no updates to be made.

2.1.2. To receive and approve items of expenditure

It was proposed that all items of expenditure be approved for payment by Cllr Huggins, this was seconded by Cllr Newland with all in favour.

2.1.3. Financial Regulations Draft Policy

After reviewing this policy, members were happy with the proposed amendments made by the RFO and this policy was recommended to Full Council for final approval.

3. GENERAL PURPOSES

3.1. Main Reports & Updates

3.1.1. Town Assets

- **Facilities and Maintenance Managers Report – ITC 24026** – Noted by members.
- **Town Maintenance Operative's Report – ITC 24027** – Noted by members.

3.1.2. TIC update

The PO informed members that the official paperwork from the solicitors had been received updating the PO that ITC will not be eligible to receive any money owed by the TIC. Due to this, the PO asked this committee to recommend to Full Council that the £9000 still outstanding be written off as a bad debt, all members were in favour.



3.1.3. One Ilfracombe update

In the absence of the PM, the PO updated members that a taskforce meeting had recently taken place and it involved discussing the governance of both the taskforce and OI. Members were trying to find a way where the two groups can work together to effectively obtain grant funding for Ilfracombe.

3.1.4. Town Team update

Minutes were shared to members following the most recent Town Team Meeting, key points to highlight included officers planning to set up a meeting with Trade Waste bin owners in Ropery Road to find a solution for storing the bins. As well as this, any incorrectly placed domestic bins will be given stickers to remind members of the public where these need to be placed. In addition to this, the PO explained that a solution to the ITC Facilities' Team disposing of green waste may have been found by NDC trying to sign ITC up as an agent for them to be able to freely dispose of the waste up at the Recycling Centre. More updates will be feedback as they are received.

3.1.5. Skate Park Update

Cllr Gear explained to members that, during the last Town Team meeting, an option for the skate park lights to be solar powered was discussed. After speaking with a company who supplies these lights, Cllr Gear discovered that, although the cost per unit is higher than the current lights, there would be no need to repair the existing wiring installation which currently requires circa £3,000 repairs. A report on these lights will be created and recommended to Full Council.

3.1.6. Link Centre update

In the absence of the PM, the PO updated members that the PM is currently half way through a business plan for the Link Centre, no statistics have been received from DCC as of yet but the PM is working around this. The report should be completed by the end of next week.

4. Correspondence – None received.

5. Chair's Discretion

The PO explained that the 2024 Regatta had been cancelled due to bad weather conditions and there are hopes to reschedule to the 3rd August this year. For this to work, the Regatta team would need to spaces in Ropery Road, however, the PO noted that this would be during peak season. Ad no decisions could be made at this point of the meeting, this will be raised at Full Council. The PO also shared correspondence she had had with Cllr Coates who informed the PO that the Lee Bay Hotel Contractors have requested to connect the porta- loos for their works to the Lee Bay toilets mains. The toilets have metre so any water usage could be tracked and charged back to the contractors and this would be for the duration of the works. Lastly, the PO informed members that the organiser of Ilfracombe Monday Markets had contacted her asking to book Ropery Road car park for a Christmas Market on the 2nd December, this again will be raised at Full Council for a decision.

The Chair declared the meeting closed at 20:51hrs, the next Finance & General Purposes Committee Meeting will take place on Monday 22nd July in the Council Chambers.