



**ILFRACOMBE TOWN COUNCIL**  
**MINUTES – 23 - 12**  
**THE COUNCIL CHAMBER, THE ILFRACOMBE CENTRE, HIGH STREET, ILFRACOMBE**

Minutes of Planning and Environment Committee Meeting Monday 18<sup>th</sup> December 2023 at  
7.00pm

**Members Present:**

Cllrs: J Williams (Chair), D Williams (Vice Chair), G Schofield, P Coates, D Turton (arrived late)

**Officers Present:**

L Donovan (Proper Officer), I Howard (Minute Taker)

**Others present:**

N Townsend, V Gates

**1. Welcome by Chair**

Cllr J Williams welcomed the assembled.

**2. To receive and consider for approval, apologies for absence and reasons given.**

Apologies were received from Cllr G Coulter (Personal), M Welling (Personal), M Newland (Personal).

**3. To Receive and record declarations of interest as required under the code of conduct (revised 10/12/18). A book for members to record their declarations of interest will be available**

None received.

**4. Chair's discretion for any matters or announcements for Information Only**

Cllr J Williams had an item to raise.

**5. Adoption of minutes & matters arising from actions from 20<sup>th</sup> November 2023**

Motion to adopt these minutes was proposed by Cllr J Williams, seconded by Cllr D Williams with all in favour.

**6. To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. Please note that any applications received following the issue of this agenda will be considered (Appendix I – to be circulated)**

Application Number	Applicant	Detail	End of consultation	Comments
78003	Oakley Liddell	Application for a lawful development certificate for a proposed placement of Caravan/Log Cabin within the residential curtilage of the property for ancillary purposes	-	To note only

This application was noted by members.

Application Number	Applicant	Detail	End of consultation	Comments
77986	Mr Daryl Smith	Alterations to dwelling to include erection of disabled ramp access and decking – 77 Princess Avenue, Ilfracombe, Devon, EX34 9LW	04/01/2024	Received after agenda was published
<p><b>Discussion:</b> Cllr Coates noted that this application was put in by NDC on behalf of the applicant, meaning it is something that is most likely necessary to make the applicants access safer and easier. Members had no concerns with the alterations and felt that it would have a positive effect on the applicant.</p> <p><b>Recommendation: Support.</b></p> <p>A recommendation to support this application was proposed by Cllr Coates, seconded by Cllr Schofield with all in favour.</p>				
78046	Mr Richard Watts	Extension to dwelling, demolition of garage, creation of new parking space and erection of home office and associated works – 1 Castle Terrace, Castle Hill, Ilfracombe, Devon, EX34 9HY	05/01/2024	Received after agenda was published
<p><b>Discussion:</b> After discussion, members noted that there had not yet been any comments from Sustainability and the consultees contacted. Members had a few concerns with the access due to this being a dangerous corner and would be interested to see whether Highways felt that these alterations would be safe but other than this felt that the application would be an improvement to the site.</p> <p><b>Recommendation: Support.</b></p> <p>A recommendation to support this application was proposed by Cllr Schofield, seconded by Cllr D Williams with all in favour.</p>				
78048	Mr D Wells	Change of use from garage and store to detached dwelling – 1A Broad Park Avenue, Ilfracombe, Devon, EX34 8DZ	05/01/2024	Received after agenda was published
<p><b>Discussion:</b> After a short discussion, councillor's had no major concerns with this application and noted that that the actual footprints of the site were not be altered.</p> <p><b>Recommendation: Support.</b></p> <p>A recommendation to support this application was proposed by Cllr D Williams, seconded by Cllr Schofield with all in favour.</p>				
77995	ARBM1	Notification of works to trees in a conservation area in respect of crown reduction of 1 Copper Beech tree (T1) – Myrtle Cottage, Lee, Ilfracombe, Devon, EX34 8LW	N/A	Received after agenda was published To note only
This application was noted by members.				

7. **NDC Decisions – See Planning Notes –** Read out.

8. **Applications Received Under the Licensing Act 2003 –** None received.

9. **Correspondence**

9.1. Email re: planning application no. 76274 – This correspondence was noted by members.

**10. Chairs Discretion (previously notified)**

Following on from the Chairs Discretion in the previous Planning Committee Meeting, Cllr J Williams had received a response from NDCs Planning Enforcement in regards to the Lee Bay site (case ref 13342) that raised the concerns of residents in Lee Bay. Cllr J Williams will share the response with members as it includes an explanation of what was discovered during Planning Enforcements trip to the site.

The meeting was closed by the Chair at 19:25hrs, the next Planning Committee Meeting will be held on Monday 15th January 2024.

**Cllr J Williams**  
**Chair**  
**Ilfracombe Town Council**

**18/12/2023**

DRAFT