



Members of Ilfracombe Town Council – You are hereby summoned to attend:

**Full Council Meeting – Monday 11th December 2023 at 7:00pm
THE COUNCIL CHAMBERS, THE ILFRACOMBE CENTRE, DEVON, EX34 9QB**

Council Members – you are hereby summoned - Cllrs: D Turton (Mayor), M Fay (Deputy Mayor), V Gates, B Gear, G Coulter, P Coates, T Elliott, G Schofield, P Crabb, J Williams, D Williams, M Newland, H Perrin, N Townsend, K Turton, M Welling, T Huggins, T Ebert

Council Members are requested that if they wish to give apologies that they do so before 5:00pm on the day of the meeting

The meeting will be opened with prayers. Anyone not wishing to join during this period can request to be shown to the 'waiting room' and join the meeting directly afterwards.

AGENDA

- 1. To receive apologies and reasons for absence**
- 2. To receive declarations of interest and consider members' submitted dispensation requests**
- 3. To determine which items, if any, of the agenda should be taken with the public excluded.**
- 4. Chair's discretion for any matters or announcements for Information Only**
- 5. Public participation – A period not exceeding 15 minutes to be allocated allowing members of the public to speak for up to 3 minutes**
- 6. To approve and adopt the Minutes of Full Council meeting – 13th November 2023 - Cllr D Turton**
 - 6.1.** Update on actions taken from previous minutes
- 7. Minutes of Planning Committee meeting (to note and approve recommendations) – 20th November 2023 - Cllr D Williams**
 - 7.1.** Update on actions taken from previous minutes
- 8. Minutes of the Finance & General Purposes meeting (to note and approve recommendations) – 27th November 2023 - Cllr V Gates**
 - 8.1.** Update on actions taken from previous minutes
 - 8.1.1.** Approval needed to increase Pod Point prices
 - 8.1.2.** Approval needed for Cheyne Beach Car Permit prices to be increased
 - 8.1.3.** Proposal for Sea Ilfracombe to book Ropery Car Park from 0001 Friday 30th August 2024 to 1200 Monday 2nd September 2024
 - 8.1.4.** TIC update and business proposal
 - 8.1.5.** Budget approval 2024/25
- 9. Minutes of Staffing Committee meeting (to note and approve recommendations) – 20th November 2023 - Cllr M Fay**
 - 9.1.** Update on actions taken from previous minutes
 - 9.1.1.** ITC – 23217 & 23217A Lengthsmen Proposal by Cllr Elliott and the Programme Manager
- 10. Report from Proper Officer**
 - 10.1.** ITC 23211 – Proper Officer Report
 - 10.2.** Policies due for review and adoption (as seen below)
 - o Grant Funding Policy
 - o Personal Relationships at Work Policy
 - o Protocol for the Death of a Senior National Figure

- o Room Hiring Policy
- o Security and Out of Hours Working Policy

11. Responsible Finance Officer Report

11.1. ITC 23212 – To review & agree current Accounting Status & Invoices for payment

12. Programme Manager Report; including One Ilfracombe (to note report and approve recommendations)

12.1. ITC 23213 – Programme Manager report

12.2. ITC 23216 - To review and approve capital and revenue spend for public toilets.

13. To receive Reports/Proposals from Ilfracombe Town Councillors

14. To receive reports from County/District Councillors

14.1. ITC 23214 – Cllr S Wilson District Councillor Report December 2023

15. To receive reports from Working Groups and Councillor Champions

15.1. ITC 23215 – Cllr T Elliott Housing Champion Report

15.2. ITC verbal – Cllr M Welling to consider signing up to the Civility and Respect Pledge and discuss budget implications in doing so.

16. To receive Correspondence/Licenses/Notices

16.1. Letter from IFS Twinning Associations regarding their Civic Reception

16.2. Email from Vanessa Archer regarding Ilfracombe Academy statistics

16.3. Email from Ilfracombe Museum regarding marketing funding

16.4. Applications received under the Licensing Act 2003

An application for the grant of a premises licence has been made by No 28 The Cookery Ltd in respect of No 28 The Cookery, 4 St James Place, Ilfracombe, EX34 9BH as follows:

To enable to supply of alcohol on and off the premises Monday to Saturday from 10:00 hours to 22:00 hours.

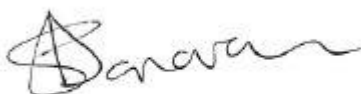
This application is in the Ilfracombe East Ward.

The closing date for any representations is 14 December 2023.

17. Chairs Discretion

18. Items for Next Agenda

*Members of the Press & Public are Welcome to attend the Meeting from 7pm
Doors will be open from 6:45pm-7:00pm*



Laura Donovan
Proper Officer – Ilfracombe Town Council

6th December 2023