



ILFRACOMBE TOWN COUNCIL
Planning and Environment Committee Meeting

MINUTES

Date – Monday 21st August 2023 at 7.00pm

Venue – The Council Chamber, The Ilfracombe Centre, High Street, Ilfracombe

Attendee Councillors: J Williams (Chair), D Williams, P Coates, G Coulter, M Newland

Other Attendees: I Howard (Minute Taker), L Donovan (Proper Officer)

Agenda

1. Welcome by Chair

Cllr J Williams welcomed the assembled.

2. To receive Apologies

Apologies were received from Cllr G Schofield.

3. To Receive and record declarations of interest as required under the code of conduct (revised 10/12/18). A book for members to record their declarations of interest will be available

None received.

4. Chair's discretion for any matters or announcements for Information Only

Cllr J Williams had one item to raise.

5. Adoption of minutes & matters arising from actions from 17th July 2023

Motion to adopt these minutes was proposed by Cllr J Williams and seconded by Cllr Coates with all in favour.

6. To consider applications received to date:

Application Number	Applicant	Detail	End of consultation	Comments
77386	Mr & Mrs Grimwood	Rebuild & enlargement of single storey rear extension, alterations to roof to include installation of rear dormer and replacement of steps and balustrading to garden - 16 Foxbeare Road, Ilfracombe, Devon, EX34 9QP	10/08/2023	Extension to consultation expiry date to 23/08/2023
Discussion: After a short discussion on this application, no concerns were raised. It was noted that the extension and alterations wouldn't really be visible to neighbouring properties. Recommendation: Support. A recommendation to support this application was proposed by Cllr D Williams, seconded by Cllr Newland with all in favour.				
77415	Mr Carl Emery	Single storey extension and terrace to dwelling (amendment to application 77201) - Keepers Roost, Ilfracombe, Devon, EX34 8NA	11/08/2023	Extension to consultation expiry date to 23/08/2023
Discussion: No concerns were raised. Recommendation: Support.				

A recommendation to support this application was proposed by Cllr Coates, seconded by Cllr Newland with all in favour.				
77208	Mr Jamie McIntock	Extension to second floor to create intimate wedding venue - The Tunnels Beaches, Bath Place, Ilfracombe, Devon, EX34 8AN	23/08/2023	
<p>Discussion: After discussion, it was decided that this would be a good application to support as it is visually pleasing and the increase in visitors to the site would overall create more business in town.</p> <p>Recommendation: Support.</p> <p>A recommendation to support this application was proposed by Cllr Newland, seconded by Cllr Coates with all in favour.</p>				
77092	Mrs Naomi Cavender	Listed building consent for Installation of solar panels to flat roof - 2 Montpelier Road Ilfracombe Devon EX34 9HP	28/08/2023	
<p>Discussion: After discussion, Councillors noted that the installation of the solar panels would not be visible and would be a positive impact in regards to the environment but will note it until more information is given by the Heritage.</p> <p>Recommendation: Noted.</p>				
77485	Ms F Reid	Part retrospective conversion of existing 3 storey dwelling over retail unit into 2 flats - 13 Church Street Ilfracombe Devon EX34 8HB	05/09/2023	
<p>Discussion: No major concerns were raised over this application, it was noted that more accommodation in the town could be a positive.</p> <p>Recommendation: Support.</p> <p>A recommendation to support this application was proposed by Cllr Coulter, seconded by Cllr D Williams with all in favour.</p>				
77532	Elevate	Variation of condition 4 (operating hours) attached to planning permission 62210 (change of use of ground floor level from D1 (non-residential institutions) to D2 (assembly & leisure) to allow to use the space as a personal training gym) to allow an earlier opening time	05/09/2023	
<p>Discussion: Members saw no major concerns with this application, it was noted that there is no history of complaints and the applicant wrote a strong letter to explain the effect this would have on the business.</p> <p>Recommendation: Support.</p> <p>A recommendation to support this application was proposed by Cllr Newland, seconded by Cllr D Williams with all in favour.</p>				

7. NDC Decisions – See Planning Notes – Read out.

8. Correspondence

8.1. Emails from Cllr Coates – file ref. 13342 - Cllr Coates shared her email trail

correspondence with members that's relates to the land at Lower Campscott Farm, Lincombe. Cllr Coates explained that this is AONB Land which was originally sold by the Woodland Trust on the premise that the new owners plant trees in accordance to the Trust's plans. Enforcement were informed about this and a notice was given, however, this was ignored and no planting has been done. In addition to this, Cllr Coates explained that residents of Lee and Lincombe are now concerned with the increased number of caravans and other motor vehicles staying on the site without a retrospective change of use application in place. Cllr Coates asked Cllr J Williams, being on the District Planning Committee, to raise this as a matter of urgency at the next

meeting. The PO will also draft a letter on this and forward it on to NDCs Planning Department to try and resolve the issue.

9. Chairs Discretion (previously notified)

Cllr J Williams informed members that a resident in Ilfracombe had approached her with a query as they were verbally rejected regarding a pre planning application and wanted to find out what could be done to get around this. As Cllr J Williams mentioned in an email to this resident, the application could not be discussed by NDC with Cllr J Williams as she had not had written permission to do so in order to find out why the pre application may have been rejected. Any updates will be feedback to members and the resident.

The meeting was closed at 19:40hrs, the next Planning Committee Meeting will be held on Monday 18th September.

**Cllr J Williams
Chair
Ilfracombe Town Council**

21/08/2023