



**ILFRACOMBE TOWN COUNCIL**  
Planning and Environment Committee Meeting

**MINUTES**

**Date – Monday 19<sup>th</sup> June 2023 at 7.00pm**

**Venue – The Council Chamber, The Ilfracombe Centre, High Street, Ilfracombe**

**Members Present:** Cllrs: J Williams (Chair), D Turton (Mayor), M Fay (Deputy Mayor), D Williams, P Coates, G Coulter, P Crabb

**Others Present:** L Donovan (Proper Officer)

**1. Welcome by Chair**

Cllr J Williams welcomed the assembled.

**2. Election of Deputy Chair**

Nomination of Cllr D Williams, proposed Cllr G Coulter, seconded P Coates, all in favour

**3. To receive Apologies**

Apologies were received from Cllrs: M Newland & T Elliott

**4. To Receive and record declarations of interest as required under the code of conduct (revised 10/12/18). A book for members to record their declarations of interest will be available**

None received

**5. Chair's discretion for any matters or announcements for Information Only**

Cllr P Coates had one item to raise

**6. Adoption of minutes & matters arising from actions from 22<sup>nd</sup> May 2023**

Motion to accept these minutes was proposed by Cllr G Coulter and seconded by Cllr D Turton with all in favour.

**7. To consider applications received to date:**

<b>Application Number</b>	<b>Applicant</b>	<b>Detail</b>	<b>End of consultation</b>	<b>Comments</b>
77153	Mr Luke Bullivant	Variation of condition 2 (approved plans) attached to planning permission 76684 (Conversion of the existing flat roof into a traditional flat topped mansard with dormers to house a self-contained 2 bedroom apartment) - 15 Portland Street, Ilfracombe, Devon, EX34 9NL	16/06/2023	Extension agreed to 21/06/2023

**Discussion:** Short discussion with no concerns. Noted that the Heritage Officer seemed to have no objection provided it matched the plans.

**Recommendation:**

A recommendation to approve this application was proposed by Cllr P Coates and seconded by Cllr D Turton with all in favour.				
77103	Devonshire Homes Ltd	Application for a non-material amendment to planning permission 71537 (Phase A: Reserved matters application for erection of 347 dwellings and erection of community building together with associated works (outline planning permission 56675 as amended by 70654) (amended plans and documents)) in respect of condition 2 (plans) - Land to the east of Old Barnstaple Road, Ilfracombe		To note only
<b>Discussion:</b> Noted				
77176	Turners Property Management Ltd	Replacement windows - 3 Glendale The Quay Ilfracombe Devon EX34 9EQ	21/06/2023	
<b>Discussion:</b> Short discussion had. Not listed in conservation area and all timber painted windows. <b>Recommendation:</b> A recommendation to approve this application was proposed by Cllr D Turton and seconded by Cllr P Coates with all in favour.				

77195	Mr and Mrs Reynolds	Variation of condition 1 attached to planning permission 65999 (Replace existing open porch with extension and conversion of integral garage) to allow for the area below the extension to be used as storage with side access via a door	26/06/2023	
<b>Discussion:</b> No comments or objections from neighbours. Only being used as storage. <b>Recommendation:</b> A recommendation to approve this application was proposed by Cllr D Turton and seconded by Cllr P Coates with all in favour.				
77222	Miss Melika Clason	Listed Building consent for retrospective internal alterations and minor changes including a timber step from the hallway into the dining room - 25 Wilder Road, Ilfracombe, Devon, EX34 8BN	05/07/2023	
<b>Discussion:</b> After short discussion, no concerns were raised. <b>Recommendation:</b> A recommendation to approve this application was proposed by Cllr D Williams and seconded by Cllr G Coulter with all in favour.				
77223	Jozie Bannister	Application for lawful development certificate for existing use approved under reserved matters applications 71537 and 71532 and outline applications 56675 and 62544 - Land to the East of Old Barnstaple Road, Ilfracombe		To note only

Discussion: Noted

**8. NDC Decisions – See Planning Notes – Read out.**

**9. Neighbourhood Plan –** Decided to take this off the agenda until such time as the Strategic Plan has been agreed and finalised.

**10. Applications received under the Licensing Act 2003 –** None received

**11. Correspondence**

- Email from Hannah Pettifer from NDC regarding planning application 77223. Proper Officer to respond on behalf of the Planning Committee with previous decisions and minutes on applications 71537, 71532, 56675 & 62544.
- Email received from Cllr T Elliott regarding previous planning meeting and what transpired with regards the licencing application. Proper Officer to respond on behalf of Planning Committee.
- Email received from NDC Licencing committee explaining licencing process in slightly more detail. This still does not give us the options to comment on applications only to approve or refuse. Proper Officer to respond and try to gain further clarification.

**12. Chairs Discretion (previously notified)**

Cllr P Coates enquired about a previous request at Full Council to notify NDC about securing the Lee Bay Hotel prior to the upcoming holiday season. Proper Officer confirmed that an email had been sent and that NDC has notified the Planning Enforcement Team as well as Environmental Health Team.

The meeting was closed at 19:50 the next Planning meeting will take place 17/07/2023.

**Cllr June Williams**  
**Chair**  
**Ilfracombe Town Council**

**19/06/2023**